

Wastewater Certification Examination Scheduling

Every month approximately 100 individuals are scheduled to write wastewater operator certification examinations. Most of the facilities used to administer wastewater operator certification examinations are conference rooms located in State Regional Office buildings. The number of individuals that can be scheduled for a wastewater certification examination at a specific location is limited by the physical size of the room used. Thus, there is a maximum number of individuals that we can schedule for a given examination site.

If an application is received early enough, we are in most instances able to schedule an individual for the examination site and examination date requested. At times, if the situation warrants, an additional examination session at a specific location may be scheduled. Individuals who attempt to schedule for a second examination date and location when they are already scheduled for a different examination date and location, or individuals who have taken an examination and do not wait to receive their examination results before scheduling to retake an examination aggravate the scheduling situation. In order to give everyone an equal opportunity to take a wastewater certification examination, we offer the following guidelines for wastewater examination scheduling:

1. Indicate a first and second choice for examination date and/or examination location when submitting a wastewater certification application or scheduling to retake an examination. In almost all cases, an individual will be scheduled for one of his/her two choices.
2. Wait until examination results are received before scheduling to retake an examination. If you think you did that poorly, your time would be best spent seeking additional wastewater treatment knowledge until your actual score is received.
3. If you know ahead of time that you cannot make it to an examination for which you are scheduled, contact us as soon as possible to cancel so that another individual can possibly be scheduled in your place. Your name will be removed from the list of the examination you cancel for and, should you show up for that examination anyway, there is no guarantee that there will be room for you to take the examination or that there will be an examination booklet for you.