

**Submittals & Milestones for Obtaining an IEPA Loan Agreement
Illinois State Revolving Fund (SRF)
Public Water Supply Loan Program: Drinking Water**

1. Applicant must submit a Project Plan meeting the requirements of **35 Ill. Adm. Code Section 662.510** and a Project Plan Submittal Checklist (available on IEPA website) accompanied by a Pre-Application (available on IEPA website) to initiate project review.
2. Agency Planning Approval for the proposed project is issued following Applicant's public participation process as defined by **35 Ill. Adm. Code Section 662.520**.
3. Applicant must submit design documents, including plans/specifications accompanied by a Certification of Plans/Specifications Compliance with Loan Rules form (available on the IEPA website) and obtain a construction permit or, alternatively, an "authorization to construct" (no permit required letter) in accordance with **35 Ill. Adm. Code Section 662.430(a)(4)**.
4. Applicant must fully execute the PWSLP Loan Application Form (available on the IEPA website), along with all accompanying forms, certifications and authorizations in accordance with **35 Ill. Adm. Code Section 662.430**, including certification that the applicant has a sufficient legal interest in the site(s), rights-of-way and easements to permit the building of the facilities being proposed.
5. Applicant must fully execute the PWSLP Financial Information Checklist (available on the IEPA website), along with all accompanying forms, certifications and authorizations in accordance with **35 Ill. Adm. Code Section 662.430(a)(3)**.
6. Executed engineering agreement(s) for any engineering services for which loan assistance is being requested must be provided in accordance with **35 Ill. Adm. Code Section 662.630**.
7. Where applicable, the applicant must provide all executed legal agreements and/or inter-governmental agreements necessary for project implementation.
8. Applicant must submit a fully executed PWSLP Bid Certifications Form (available on the IEPA website) and all supporting documentation in accordance with **35 Ill. Adm. Code Section 662.430(b)**.
9. Loan applicant's authorized representative must verify registration with the Central Contractor Registry (guidance available on the IEPA website) and complete and sign an Executive Compensation Data Form (Five Officer Form)
10. After a loan agreement is issued, applicants must post a sign at the construction site or make an equivalent public notification as described in IEPA's Signage Guidance Document.

Underlined items are available on the IEPA's website at:

<http://www.epa.illinois.gov/topics/grants-loans/state-revolving-fund/index>